

Pivot Tables from A to Z

Webinar

PivotTables allow you to create summary reports from over a million rows of transactional data within a few seconds. They provide a simple yet flexible and powerful analytical tool that summarizes and calculates your datasets.

- 1. Why use PivotTables?*
- 2. Difference between creating PivotTables with a range of cells vs. a Table.*
- 3. Filter PivotTable fields to query specific data.*
- 4. Drag and drop PivotTable fields to adjust your data analysis results.*
- 5. Format PivotTables to provide clean and simple reports.*
- 6. Group Fields by dates, text or numbers to enhance your PivotTables even further.*
- 7. Learn to “Drill Down” Pivot data to capture details of the selected cell.*
- 8. Use “Slicers” to create What-If analysis results.*
- 9. Create custom calculations with PivotTable fields and items.*
- 10. Make instant reports with a click of a mouse.*

Course includes:

- Instructor Led Session.*
- Course Guides with Files.*